

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 9, 2014**

I. Pledge of Allegiance – Roll Call

President Marylee Kicielinski called the meeting to order at 7:01 p.m.

<u>Members Present</u>	<u>Members Absent</u>	<u>Guests</u>
Marylee Kicielinski – President	Linda Mauck – Treasurer	Peggy Pick – Library Director
Kathy Kunz – Vice President		
Toni Barz – Secretary		
Diane Evans		
Roger Shoup		

II. Public Comment

There was no public comment.

III. Approval of August 2014 MCLD BOT Meeting Minutes and Truth in Taxation Hearing Minutes

There was a motion by Roger Shoup and a second by Diane Evans to accept the August 2014 meeting minutes. The motion was passed with Kathy Kunz abstaining. The minutes will be placed on file at the library.

There was a motion by Diane Evans and a second by Roger Shoup to accept the minutes of the Truth in Taxation hearing held August 12, 2014. The motion was passed and the minutes will be placed on file at the library.

IV. Approval of August 2014 Financial Reports/Vote

A. Approve Financial Reports/Vote

There was a motion by Kathy Kunz and a second by Toni Barz to accept the August 2014 financial reports. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Shoup

NAYS: None ABSENT: Mauck

B. Vote to open a FCB checking account for transacting all library checking requirements including payroll.

There was a motion by Roger Shoup and a second by Diane Evans to open a FCB checking account for transacting all library checking requirements.

AYES: Barz, Evans, Kicielinski, Kunz, Shoup

NAYS: None ABSENT: Mauck

C. Vote to approve to migrate Regions checking (current interest rate 0.00%) and Regions Money Market accounts (current interest rate 0.003%) to FCB Maryville to a pledged securities checking account (current interest rate 0.00%) and to FCB Maryville Money

Market pledged securities account (current interest rate 0.0035%). This action will result in the eventual closing of all Regions accounts.

Motion by Kathy Kunz and a second by Roger Shoup to migrate Regions checking and Regions Money Market accounts to FCB Maryville.

AYES: Barz, Evans, Kicielinski, Kunz, Shoup

NAYS: None ABSENT: Mauck

- D. Vote to allow balances in the FCB Money Market accounts to exceed FDIC limits because from time to time, as tax dollars are deposited, these balances exceed the current FDIC limit of \$250,000. The balances that exceed FDIC limits will automatically be protected by pledged FCB securities (the Auditor, Bob Boyco, made this recommendation). The initial threshold for pledged securities will be \$1,000,000 but can be raised as required based on account balances. These pledged securities will protect funds on deposit at both the FCB Bank Swansea (a separate charter from FCB Maryville) and FCB Bank Maryville.**

There was a motion by Toni Barz and a second by Diane Evans to allow balances in the FCB Money Market accounts to exceed FDIC limits in accounts protected by pledged FCB securities.

AYES: Barz, Evans, Kicielinski, Kunz, Shoup

NAYS: None ABSENT: Mauck

- E. Vote to approve obtaining a safety deposit box at FCB Maryville and transferring all items in the current Regions safety deposit box to a FCB Maryville safety deposit box and eliminate the safety deposit box at Regions. (FCB is not charging us for the safety deposit box)**

There was a motion by Roger Shoup and a second by Kathy Kunz to obtain a safety deposit box at FCB Maryville, to transfer all items in the current Regions safety deposit box to a FCB Maryville , safety deposit box, and to eliminate the safety deposit box at Regions.

AYES: Barz, Evans, Kicielinski, Kunz, Shoup

NAYS: None ABSENT: Mauck

- F. Passage of a resolution to provide online access to all FCB accounts for our accountant, Tami Roderick.**

There was a motion by Roger Shoup and a second by Diane Evans to pass a resolution to provide online access to all FCB accounts to Maryville Community Library District's accountant, Tami Roderick.

AYES: Barz, Evans, Kicielinski, Kunz, Shoup

NAYS: None ABSENT: Mauck

- G. Obtain approval to apply and open a new VISA account provided by FCB Bank Maryville. This VISA card has no annual fee and provides 0.0125% in points for every dollar that is charged to it. Our current VISA provides 0.01% in points. Based on previous spending patterns with the current VISA card, with the new VISA card, we will gain an additional \$85 in cash back per year by charging credit cards. We accumulated \$328.33 in cash back in FY 2013-2014 on our current VISA card. Peggy, Sandy and Heather are the 3 card holders of the library credit card. All possible recurring bills are**

auto debited to Heather's card so that we earn cash back points. As a side note, Carolyn documents the purpose of all credit card charges and Linda reviews the VISA credit card statement and expenditures every month and then signs off on the VISA bill.

There was a motion by Kathy Kunz and a second by Roger Shoup to apply for an open a new VISA account provided by FCB Bank for the Maryville Community Library District.

AYES: Barz, Evans, Kicielinski, Kunz, Shoup

NAYS: None ABSENT: Mauck

H. Vote to approve transfer of all auto debit charges from the current VISA card to the new VISA card

There was a motion by Diane Evans and a second by Toni Barz to approve the transfer of all auto debit charges from the Library's current VISA card to the new VISA card.

AYES: Barz, Evans, Kicielinski, Kunz, Shoup

NAYS: None ABSENT: Mauck

I. Audit report distribution and comments (please return to Linda once read).

The Board reviewed the completed audit.

V. Committee Reports

A. Library Director's Report/Vote

The Dutch doors for the staff areas of the library are working well. Thank you to Brian Kunz for installing them.

The **Illinois Public Library Annual Report (IPLAR)** was submitted on time.

I'm now working on the **Per Capita Grant** application.

The area directors met in Lebanon in August. Discussion of challenges with Polaris and system delivery schedules continued.

Due to popular demand, we added another preschool storytime. We now have preschool storytime sessions on Tuesdays and Thursdays. These story times require preregistration because we have a limited number of spaces available.

September is Library Card Sign-Up Month

Teens @ the Library, the teen book club, meets monthly to discuss books from the Read for Your Life and Abraham Lincoln Award lists. Teens receive copies of the books and snacks are served at the meetings.

We sent materials to the Collinsville High School and to Father McGivney High School to invite students to participate in the library's teen book club and to visit the library during Teen Reading Week, October 12 - 18.

Heritage Quest

HeritageQuest Online is now available at the Maryville Community Library, located on the home page under "Databases and Fun Things." Discover your family history with this easy-to-

search collection of genealogical and historical sources dating back to the 1700s. Search features include: Browse Census, Search Books (People, Places, and Publications), Map Guide to U. S. Federal Censuses, Freedman’s Bank (records of African American depositors), Revolutionary War Pension Applications, U.S. Serial Set, and PERSI Archive. Use your library card to “Explore the Amazing History of You.”

Collection Development: 89 items were added in August

Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: maryville.lib.il.us. **They are also included in the news release emails that Sandy sends you. Invite a friend.**

9/12	1:00	LARC II will discuss The House of Seven Gables by Nathaniel Hawthorne
9/13	2:00	Teens @ the Library will discuss The 39 Deaths of Adam Strand by Gregory Galloway
9/26	1:00	LARC (Ladies Adult Reading Club) will discuss Me & Emma by Elizabeth Flock
Children's Storytime		Saturdays 10:30 – 11:30
Preschool Storytime		Two sessions weekly Tuesdays 10:30 – 11:30 Thursdays 11:00 - Noon

There was a motion by Roger Shoup and a second by Diane Evans to accept the Library Director’s report. Motion carried.

B. Personnel Committee Report

There was no report from the Personnel Committee.

C. President's Report

1. Discussion of a new trustee.

The Board discussed the appointment of a new library trustee.

VI. New Business

A. Review Annual Responsibility List

The Board reviewed the Annual Responsibility List and noted upcoming items.

VII. Other Business

A. Maryville Library Expansion Committee Report and Discussion

1. Discussion of any progress regarding potential building suites for new library

There was no progress to report on the purchase of potential sites for a new library building.

B. Audit of BOT Meeting Minutes

Toni Barz explained the filing system for the Secretary's Minutes.

VIII. Unfinished Business

There was no unfinished business.

IX. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, October 14, 2014 at 7 p.m.

X. Adjournment

There was a motion by Roger Shoup and a second by Kathy Kunz to adjourn the meeting. Motion passed and the meeting adjourned at 8:11 p.m.