

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
February 12, 2013**

I. Call to Order – Pledge of Allegiance – Roll Call

President Marylee Kicielinski called the meeting to order at 7:01 p.m.

Members Present

Marylee Kicielinski, President
Kathy Kunz, Vice President
Linda Mauck, Treasurer
Toni Barz, Secretary
Janet Cange
Diane Evans
Fran Karanovich

Members Absent

Guests

Peggy Pick, Library Director
Ed Kostyshock

II. Approval of January MCLD BOT Meeting Minutes

There was a motion by Janet Cange and a second by Kathy Kunz to accept the January 2013 meeting minutes. The motion was passed and the minutes will be placed on file at the library.

III. Approval of January 2013 Financial Reports/Vote

There was a motion by Toni Barz and a second by Janet Cange to accept the January 2013 financial reports.

Roll call:

AYES: Barz, Cange, Evans, Kicielinski, Karanovich, Kunz, Mauck

NAYS: None ABSENT: None

The motion was passed, and the reports will be placed on file at the library.

IV. Committee Reports

1. Library Director's Report/Vote

Library Carpet

Ed Kostyshock and Mayor Gullede stopped by the library to examine the carpet. The Mayor indicated that if they replace anything, it will be only the circulation workroom carpet due to the expense.

eReaders

The library is preparing two eReaders for circulation. We are trying out cases and writing instruction sheets to include with the eReaders. They will be checked out only to Maryville patrons, and cannot be put in the dropbox or sent by courier. Joe Vieth is consulting with other libraries about their eReader checkout practices. We will post notices on the web page, the Facebook Page and in the weekly news releases when the eReaders are ready to circulate.

Follow the Library on Twitter : @MaryvilleLib

Illinois Heartland Library System News

In January, Maryville staff members began training on Polaris, the new integrated library software platform that will combine the automation systems of the four former library groups in the southern half of the state. The IHLS does not yet have information about all the

functions this platform will provide, but they are working with the Polaris group to provide this information. This is the initial training, with more comprehensive training to follow. The IHLS plans to transition to Polaris in early April 2013.

Maryville library staff members are providing basic information about the transition to library patrons. If people have questions about the transition, please provide the following information, or encourage them to ask library staff. We would like to provide consistent, accurate information to minimize confusion. The dates are approximate within a few days, but the IHLS should be able to provide more definite dates soon.

Basic statement for patrons:

Our library belongs to one of four Illinois library systems that are merging into a new system, which will include over 400 libraries. Data from our existing computer program will be transferred to the new computer program between **April 1 and April 8. Reading histories and item holds will not transfer.** If you have a reading history in your account, you will need to export it to your email. We will place new holds when the new system is operating. **The Maryville Community Library will be closed** while the new operating system is installed. There will be no library services while this transition takes place. The dates are subject to change. Please check with the library staff if you have questions.

Coat Collection

The Maryville library was one of several area libraries used as designated drop-off sites for a coat collection sponsored by the area ministerial alliance. A very good response was reported, and the donated coats were distributed to area youth. The library has agreed to continue to be a drop off site for the next few months.

Collection Development: 72 items were added in January.

Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: maryville.lib.il.us. They are also included in the news release emails that Sandy sends you. Invite a friend.

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| 2/9 | 1:00 | Teens @ the Library will discuss The Night Circus by Erin Morgenstern |
| 2/15 | 1:00 | LARC II will discuss The American Heiress by Daisy Goodwin |
| 2/22 | 1:00 | LARC (Ladies Adult Reading Club) will discuss Remember Me? by Sophie Kinsella |

Children’s Storytime: Saturdays 10:30

Preschool Storytime: Thursdays 10:30

There was a motion by Linda Mauck and a second by Fran Karanovich to approve the Library Director’s report. Motion carried.

V. New Business

1. Open Meetings Act – Electronic Attendance Policy

Toni Barz and Linda Mauck suggested a rule be in place to allow board members to attend meetings electronically. The Illinois Open Meetings Act (5 ILCS 120) allows members of public bodies to attend meetings electronically in case of emergency or unscheduled travel. 5 ILCS 120/ 7 requires that a physical quorum of the board be present at the published meeting site. Electronic attendance does not count toward a quorum, but a member attending electronically may vote. There was a motion by Linda Mauck and a second by Toni Barz that the Maryville Board of Trustees establish a rule that allows board members to attend meetings electronically in an emergency as outlined by the Illinois Statute for the Open Meetings Act 5ILCS 120/7.

Roll call:

AYES: Barz, Cange, Evans, Kicielinski, Karanovich, Kunz, Mauck

NAYS: None ABSENT: None

The motion was passed.

2. BOT Members Responsibilities

Linda Mauck recommended reviewing the document listing of responsibilities. Marylee Kicielinski suggested tabling this topic to the next meeting to allow everyone to review the document before discussion.

VI. Other Business

Maryville Library Expansion Committee Report Discussion

Fran Karanovich reported that the House and Senate have approved the bill allowing the Village to give the library a long term lease (in perpetuity). The bill now sits on the Governor's desk unsigned. The Governor has 60 days to sign the legislation, if he chooses not to veto. The legislation will become law in 60 days without a signature. Fran stated that without the property lease, the board can neither investigate the site's mine subsidence issues nor begin fundraising.

Several board members and the library director recently toured the newly renovated St. Louis Public Library-Central at the invitation of Susan Pruchniki of Bond Architects. A Saturday date will be scheduled for those who were unable to attend the February 11 tour.

VII. Unfinished Business

Fran Karanovich commented on how fortunate the library is to have library staff who are always willing to go above and beyond in helping patrons and making them feel like valued visitors. Marylee Kicielinski commented on recent Facebook posts for the library's ongoing book sale.

VIII. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, March 12, 2013 at 7:00 p.m. at the library.

IX. Adjournment

There was a motion by Janet Cange and a second by Kathy Kunz to adjourn the meeting. Motion passed and the meeting adjourned at 8:07 p.m.