

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
November 13, 2012**

I. Call to Order – Pledge of Allegiance – Roll Call

Vice President Marylee Kicielinski called the meeting to order at 7:00 p.m.

Members Present

Marylee Kicielinski -
Vice President
Linda Mauck – Treasurer
& Acting Interim Secretary
Fran Karanovich
Kathy Kunz
Janet Cange

Members Absent

Phyllis Coy – President
Toni Barz

Guests

Peggy Pick – Library Director

II. Approval of September MCLD BOT Meeting Minutes/Vote

There was a motion by Kathy Kunz and a second by Fran Karanovich to accept the September 11, 2012 minutes. Motion passed and these minutes will be placed on file at the library.

III. Approval of the October MCLD BOT Meeting Minutes/Vote

There was a motion by Linda Mauck and a second by Marylee Kicielinski to accept the October 9, 2012 minutes. Motion passed and these minutes will be placed on file at the library.

IV. Approval of all July, August, September, October Financial Reports/Vote

There was a motion by Janet Cange and a second by Marylee Kicielinski to accept the July 2012 financial reports. Roll call:

AYES: Kicielinski, Mauck, Cange, Karanovich, Kunz

NAYS: None ABSENT: Coy, Barz

There was a motion by Fran Karanovich and a second by Janet Cange to accept the August 2012 financial reports. Roll call:

AYES: Kicielinski, Mauck, Cange, Karanovich, Kunz

NAYS: None ABSENT: Coy, Barz

There was a motion by Fran Karanovich and a second by Marylee Kicielinski to accept the September 2012 financial reports. Roll call:

AYES: Kicielinski, Mauck, Cange, Karanovich, Kunz

NAYS: None ABSENT: Coy, Barz

There was a motion by Kathy Kunz and a second by Marylee Kicielinski to accept the October 2012 financial reports. Roll call:

AYES: Kicielinski, Mauck, Cange, Karanovich, Kunz

NAYS: None ABSENT: Coy, Barz

The above four motions were passed, and the reports will be placed on file at the library.

All financial reports are now current on approval through October 2012. Linda Mauck clarified why the reports had to be recreated for review. From this point forward, all reports (Statement of

Revenues and Expenditures and the Monthly Report) will be prepared by the new Library bookkeeper and reviewed by Linda Mauck. Fran Karanovich stated that Linda Mauck was to be commended for her work done on the reports.

V. Committee Reports

1. Library Director's Report/Vote

The library received a check for \$10,164.76 for last year's Per Capita Grant. We will receive notice in the spring about the 2013 Per Capita Grant application that was submitted last month.

The library sponsored a program at the Dorris Intermediate School (Collinsville) Reading and Game Night on October 30. This gave us an opportunity to promote the library.

Food For Fines

During the month of December, the library will have a Food for Fines program, allowing patrons to bring in food items to pay fines. All the food will be donated to the Maryville Food Pantry in January.

The library has a new part-time employee. Joseph Vieth has been working at the library for a few weeks. His duties include learning about the library's eBook consortium so he can help patrons download eBooks and updating the library's Facebook page.

Stop by the Library's Facebook page. The Facebook page has links to the library's web page, downloadable eBooks, and the on-line library catalog.

<http://www.facebook.com/pages/Maryville-Community-Library/188418617875554>

Sandy and I attended the Illinois Library Association Conference in October. We came away with a lot of good information including vendor information and notes on how other libraries manage eBooks and the devices used to read them. In your folders are handouts that show the difference between consumer pricing and library pricing for eBooks. We appreciate the opportunity to attend the conference.

More on eBooks: There are 31 libraries in the Heartland local eBook consortia. The system is currently in transition. The eBook consortia is attempting to reduce the number of holds on each book in an effort to reduce the patron's wait time.

With the current eBook consortia and licensing, eBooks within the consortia are pooled together. Therefore, our patrons would not be the first to get anything we buy. With the current licensing, there is only one checkout on eBooks. There are different licensing plans, etc. with many complications and varied costs. As part of the subscription fee for the current plan, each library gets \$2,000 to spend on eBooks. If a library spends all of their allotted \$2,000, they then have to use their regular book budget if they wish to purchase more eBooks. The consortia exist because it is too expensive for individual libraries to contract with publishers for eBooks.

Illinois Heartland Library System News

Four former library systems were combined to form the Illinois Heartland Library System. The system's new automation group will include 296 member libraries, 9,629,816 combined holdings, and serve a population of 1,594,635. This integrated library software platform will be the largest library consortium in the country. Staff will begin training on Polaris, the software platform, early in 2013. The IHLS plans to transition to Polaris in late April 2013.

Peggy brought up the condition of the Library carpet, which is badly in need of replacement, especially in the staff work room. The carpet is worn and musty, and vacuuming doesn't seem to help, as the foam backing seems to be breaking up. She requested the Village be approached for replacement. With the installation of the new Polaris software system this spring and the necessity to work offline during this period, most of the libraries have decided to shut down for those two weeks. If the Village agrees to replace the carpet, that would seem to be the best time.

Collection Development: 89 items were added in October
Patron Statistics – attached.

2. Treasurer's Report/Vote

No report.

3. Personnel Committee Report/vote – Christmas

No report.

VI. New Business

Results of Financial Audit Report

Linda Mauck assured that the audit report passed and that the auditor commented that the Library had done a good job. The only item was missed interest from last year from Morgan Keegan, which needed to be incorporated into this year.

VII. Other Business

1. Maryville Library Expansion Committee Report Discussion/Vote

Fran Karanovich stated that the reelection of Senator Haine and Representative Kay was important to the library because both state legislators had made a prior commitment to the Mayor to advance a bipartisan bill to move into the Maryville Village Board's venue the property proposed for a new library facility. The Village has indicated they will work with the Library, at no cost, to either give us a lease in perpetuity or transfer ownership of the property. After the new legislative session begins in 2013, Fran plans to contact the Mayor to make sure he has given both individuals everything they need to advance the request. The library board would like to have this issue resolved before the April election when the current membership of the Village Board may change.

VIII. Unfinished Business

No unfinished business stated.

IX. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, January 8, 2013 at 7:00 p.m. at the library.

X. Adjournment

There was a motion by Marylee Kicielinski and a second by Janet Cange to adjourn the meeting. Motion passed and the meeting adjourned at 7:36 p.m.