

**MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
JULY 10, 2012**

**I. Call to Order – Pledge of Allegiance – Roll Call**

President Phyllis Coy called the meeting to order at 7:00 p.m.

Members Present

Phyllis Coy – President  
Linda Mauck – Treasurer  
Toni Barz –  
Mary Goodwin  
Fran Karanovich  
Janet Cange

Members Absent

Marylee Kicielinski -  
Vice President

Guests

Peggy Pick – Library  
Director (absent)  
Ed Kostyshock –  
Village Liaison

**II. Approval of June BOT Meeting Minutes**

There was a motion by Mary Goodwin and a second by Janet Cange to accept the June 2012 minutes as presented. Motion passed, and the minutes will be placed on file in the library.

**III. Approval of June Financial Reports/Vote**

Everyone received the latest version and saw no need for further discussion. There was a motion by Phyllis Coy and a second by Fran Karanovich to approve the June financial reports as presented.

Roll call:

AYES: Coy, Mauck, Goodwin, Cange, Karanovich, Barz

NAYS: None      ABSENT: Kicielinski

Motion passed, and the reports will be placed on file at the library.

**IV. Committee Reports**

**1. Library Director's Report**

The Summer Reading Program, "Reading is So Delicious," has averaged 80 children and 40 adults at each week's activity. The library staff is to be commended for all the work and planning that contributed to the success of this program.

The summer reading program has been collecting food for the Maryville food pantry. When children bring food items they receive a pizza, cheeseburger, or hot dog necklace as a thank you for their donation. The summer reading program has collected 462 food items as of June 28.

The Food for Fines program during the month of June collected an additional 211 items. This program will continue through the end of the Summer Reading Program on July 12.

I spoke with Patrick Presson from the Village Public Works Department about painting the door frame, cleaning the front of the library, and painting the concrete parking barriers to make them more visible. He said he would have someone address these problems after the Village's Homecoming activities.

The benches have been received for Jacob Rosser's Eagle Scout project. I met with Jacob to discuss his schedule. He has high school band and Boy Scout commitments in July, but plans put the benches together and have concrete poured the first week of August.

The draft agreement with Bond Architects with comments by Doug Sitton and Phil Lenzini was distributed to board members for their comments.

Collection Development: 123 items were added in May  
Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: [maryville.lib.il.us](http://maryville.lib.il.us).  
**They are also included in the news release emails that Sandy sends you. Invite a friend.**

6/7 – 7/12		Summer Reading Program
7/5	10:30	Wet and Wild (Community Center)
7/12	10:30	Wildheart Performance (Community Center)
7/20	1:00	LARC II will discuss The Perfect Summer: England 1911, Just Before The Storm by Juliet Nicolson
7/21	1:00	Teens @ the Library will discuss Perfect by Ellen Hopkins.
7/27	1:00	LARC (Ladies Adult Reading Club) will discuss Reckless Endangerment: How Outsized Ambition, Greed, and Corruption Led to Economic Armageddon by Gretchen Morgenson and Joshua Rosner.
Children's Storytime		Saturdays 10:30

There was a motion by Phyllis Coy and a second by Linda Mauck to approve the Library Director's report. Motion carried.

## 2. Treasurer's Report

### A. Discussion or Revisions of 2012-2013 Budget

No discussion or voting required at this time.

### B. Discussion or Revisions of Draft Budget for 2013-14

No discussion or voting required at this time.

## 3. Library Financial Accounts

The following two items will be moved to next month's agenda.

### A. Resolution to allow Electronic Banking

### B. Permission for Treasurer to Investigate Financing

Linda Mauck explained that she closed the accounts at First Mid Illinois Bank and Illinois Funds due mostly to low interest rates. She moved the accounts to FCB Maryville. The need for multiple banks is because the FDIC limit is \$250,000 per bank. Since the Library is a public entity, it cannot have funds invested that are not FDIC insured. First Collinsville Bank has two charters. If the first account gets close to \$250,000, she can open a second account, with up to \$250,000 in each because they have two distinct and separate charters.

## V. New Business

### 1. Acceptance of New Board Member Toni Barz

The Oath of Office was administered by Linda Mauck and notarized by Sandy Shattuck.

### 2. The Role of Library Trustees

Mary Goodwin distributed copies of Fact Sheet #11 for Friends and Foundations regarding the role of library trustees. She is concerned that there is a potential conflict with dual membership on the Board of Trustees and the Friends of the Library Board. Everyone was asked to review the fact sheet, in particular the second page. Linda Mauck said she would call both Lisa Madigan and Jesse White to confirm. It was agreed to also check with other local libraries for their policy in this matter. This topic will be revisited at the next month's meeting.

## **VI. Other Business**

### **1. Maryville Library Improvement Committee Report**

Fran Karanovich distributed copies of the Sitton Construction Group Bond Agreement Remaining Items including the latest comments by Bond Architects and Doug Sitton. Everything requested has been negotiated into the contract. Fran proposed that everyone review the document and that a special Board meeting be held as early as possible next week to approve the contract. The concept drawing is needed by October to present to the Village Board. Linda Mauck indicated a potential need for two drawings pending a change in the building location and suggested a 3D model to show potential donors to start raising funds after the site has been determined by the Village.

Proposed timing:

October 9 - BOT meeting

October 10, 2012 - Presentation to the Village Board at the Village Caucus meeting by library representatives.

October 17 – The Village Board Trustees vote on the recommended library site. No input is allowed by library representatives at this meeting.

### **2. Boy Scout Project**

Ed Kostyshock mentioned that Park Board members are inquiring when the project will be completed. It was explained that the Director's report indicated that bench assembly would be completed in July and foundation poured by the first week of August.

### **3. Front Door**

Ed was asked to look at the bugs on the Library siding so he can recommend that they be removed and the current condition of the Library's front door so he can request that it be painted.

## **VII. Unfinished Business**

### **1. The TIT Hearing will be held on September 11, 2012 at 6:00 p.m.**

### **2. The B&A hearing will be held on September 11, 2012 at 6:30 p.m. All items have been submitted to the Times Tribune to be published at the appropriate times according to Illinois State Law.**

### **3. Discussion of Employee Payroll and MCLD payment resolutions**

Both the Library Director and Linda Mauck met separately with the Library Accountant relating to the recent issues with the employee payroll and MCLD Visa statement late payment. The accountant understands this was unacceptable and promised there would be no reoccurrence. Regarding the Visa Statement late payment, Linda Mauck contacted Visa and was able to get the fees waived in addition to increasing the Library's credit limit to \$25,000. She has also made arrangements for automatic monthly bill payment. All felt comfortable that no further action would be necessary and this topic would be considered closed, unless there is a reoccurrence. Linda Mauck indicated she does have a replacement in mind if necessary in the future.

### **4. New MCLD BOT Contact List**

Phyllis Coy explained the situation with not being able to see the underscore in Marylee Kicielinski's email address and Fran Karanovich asked that she be emailed both to her SIUE and ATT accounts.

## **VIII. Next Board of Trustees Meeting August 14, 2012**

The next meeting will be held on Tuesday, August 14, 2012 at 7:00 p.m. at the library.

## **IX. Adjournment**

There was a motion by Phyllis Coy and a second by Janet Cange to adjourn the meeting. Motion passed and the meeting adjourned at 8:18 p.m.