

MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
April 10, 2012

I. Call to Order – Pledge of Allegiance – Roll call

President Phyllis Coy presided and called the meeting to order at 7:01 p.m.

Members Present

Phyllis Coy – President
Marylee Kicielinski - VP
Linda Mauck – Treasurer
Janet Cange
Mary Goodwin

Members Absent

Fran Karanovich
Donna Kocot – Secretary

Guests Present

Peggy Pick – Library Dir.
Ed Kostyshock – Village Liaison

II. Approval of March 13th 2012 BOT Meeting Minutes

There was a motion by Phyllis Coy and a second by Janet Cange to approve the March 13 2012 minutes with a small change that states that the Financial Reports approved were for January and February, otherwise the minutes were approved as presented. Motion passed, and the minutes will be placed on file at the library.

III. Approval of March 19th 2012 Closed Session Minutes

There was a motion by Phyllis Coy and a second by Linda Mauck to approve the March 19, 2012 Emergency Board Meeting Minutes. Motion passed, and the minutes will be on file in the library.

IV. Approval of March Financial Reports

There was a motion by Phyllis Coy and a second by Mary Goodwin to approve the March financial reports as presented.

Roll call: AYES: Cange, Coy, Goodwin, Kicielinski, Mauck – NAYS: None – ABSENT: Karanovich, Kocot
Motion passed, and the reports will be placed on file with the minutes at the library.

Linda mentioned that several firms that could potentially handle bonds issuance for the library have contacted her.

V. Committee Reports

1. Library Director's Report

Director Pick presented the following report:

National Library Week is April 8 – 14. National Library Week is a national observance sponsored by the American Library Association (ALA) and libraries across the country each April. It is a time to celebrate the contributions of our nation's libraries and librarians and to promote library use. The library will give away balloons and have drawings for prizes donated by local businesses.

National Volunteer Week is April 15 - 21, 2012. The library's volunteers contributed over 300 hours of assistance in the last year. Volunteers receive training so they can shelve, sort, copy, and help to prepare for story time. Their assistance allows library staff to concentrate on other library duties. The volunteers are presented with a gift basket to recognize their service.

Illinois Library Day - Trustees can visit Springfield Wednesday, April 18, 2012

<http://www.ila.org/advocacy/IL-Library-Day-flyer-011712.pdf>

Sandy attended the Illinois Reading Council Conference in March. She attended sessions on topics such as engaging teen readers, new and notable books for young adults and children, teen literature circles, and new high school book award nominees.

Collection Development: 96 items were added in February
Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: maryville.lib.il.us. **They are also included in the news release emails that Sandy sends you. Invite a friend.**

4/13	1:00	LARC II will discuss The Happiness Project by Gretchen Craft Rubin.
4/27	1:00	LARC (Ladies Adult Reading Club) will discuss The Bonesetter's Daughter by Amy Tan.
4/28	1:00	Teens @ the Library will discuss Three Black Swans by Caroline B. Cooney.

Children's Storytime Saturdays 10:30

Preschool Storytime January 17 – April 24

There was a motion by Phyllis Coy and a second by Marylee Kicielinski to approve the Library Director's report. Motion carried.

2. Budget Revisions 2011-2012

No revisions necessary.

3. Discussion of 2012-2013 Budget Preparation/Revisions

Peggy stated that she is working on the draft budget. Linda mentioned that Peggy is also preparing a draft of a budget for the new library so that the board will understand the requirement for a future tax levy necessary to support a larger facility with more staff.

VI. New Business

1. Discussion of New MCLD BOT Member

Phyllis said that Donna stated that she did not want to be an officer on the BOT in the future. Donna told Linda Mauck that because her health, she will not be returning to BOT. As such, the BOT will be in the mode of looking for a replacement for Donna. Phyllis requested that if anyone is aware of a candidate to please let her know. Peggy said that there is someone that she believes that might be interested and she will run the question by this potential candidate and let Phyllis know of this potential candidate's response.

We will need to elect a new BOT member as Secretary in the near future

2012 Prevailing Wage Ordinance

Phyllis stated that the prevailing Wage Ordinance is do for passage in June.

MCLD BOT Days and Dates discussion

Phyllis requested that the BOT review all days and dates

VII. Other Business

1. Maryville Library Expansion Committee Report

Doug Sitton advised the expansion committee that approximately 6 firms have responded so far to the request to prepare a concept drawing for the new library. After discussion regarding the definition of a concept drawing, there was a motion by Marylee Kicielinski to accept the proposal by Sitton Construction as submitted. Janet Cange seconded the motion.

Roll call: AYES: Cange, Coy, Goodwin, Kicielinski, Mauck – NAYS: None – ABSENT: Karanovich, Kocot. Motion passed.

VIII. Unfinished Business

1.Trustee Workshop – Saturday, March 24, 2012 – Discussion

No report

2.Statement of Economic Interest

Phyllis reminded everyone that they need to return their Statement of Economic Interest to the County. Linda stated that she would check with the county as to how to best handle Donna's statement since she is unable to respond. Phyllis stated that she would contact Fran and verify that she has returned her statement to the county.

3.Ruby Tuesday

Linda Mauck stated that we do not know the dollar amount from the Friends fundraising event at Ruby Tuesday on April 5, 2012.

4.Village Liaison

Ed Kostyshock stated that Charlie Juno will assist the library by preparing the bids for our soil stability sampling. He will do this at no cost to the library.. He stated that the Village's idea of a concept drawing would include the building dimensions (how wide, how long) the height of the building, materials orientation on the grounds and etc.. Ed also stated that there is an item on the Village agenda for the meeting on 4/11/12 to discuss the raising the library's rent. He believes that the increase proposed will be a modest increase. He also asked if there was anything that the library needed and Linda Mauck and Janet Cange said that we needed the front door painted.

IX. Next Meeting

The next meeting of the Board of Trustees will be held on Tuesday May 8, 2012 at 7 p.m. at the library.

X. Adjournment

There being no further business there was a motion by Marylee Kicielinski and a second by Janet Cange to adjourn the meeting. Motion passed and the meeting adjourned at 7:43 p.m.

Linda Mauck
Acting Secretary