

MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
MARCH 13, 2012

I. Call to Order – Pledge of Allegiance – Roll call

President Phyllis Coy presided and called the meeting to order at 7:03 p.m.

Members Present	Members Absent	Guests Present
Phyllis Coy - President	Fran Karanovich	Peggy Pick – Library Director
Marylee Kicielinski – Vice President		
Linda Mauck		
Donna Kocot – Secretary		
Janet Cange		
Mary Goodwin		

II. Approval of February BOT Meeting Minutes

There was a motion by Janet Cange and a second by Phyllis Coy to approve the February 14, 2012 minutes as presented. Motion passed, and the minutes will be placed on file at the library.

III. Approval of January Closed Session Minutes

There was a motion by Marylee Kicielinski and a second by Linda Mauck to approve the January 10, 2012 closed session minutes. Motion passed, and the minutes will be on file in the library.

IV. Approval of February Financial Reports

There was a motion by Marylee Kicielinski and a second by Mary Goodwin to approve the February financial reports as presented.

Roll call: AYES: Cange, Coy, Goodwin, Kicielinski, Kocot, Mauck – NAYS: None – ABSENT: Karanovich.

Motion passed, and the reports will be placed on file with the minutes at the library.

V. Committee Reports

1. Library Director's Report

Director Pick presented the following report:

The library now has a laptop computer mounted in the lobby so patrons can browse Gatenet, the public access automated library catalog. This frees up the desktop computer for other patrons.

We continue to update the instructions for downloading eBooks. Overdrive (the company we subscribe to for library patrons to check out eBooks) is working to keep up with publisher changes. This is a new technology and new library use. Publishers are working to find ways to keep this as profitable as possible.

Patron interest in eBooks continues to increase. In the last four months (November 2011-February 2012) slightly more eBooks of all varieties were checked out than in the previous 16 months (July 2010 – October 2011). This includes two varieties of audiobooks, Adobe EPUB eBooks, and Kindle eBooks. Over 1,100 eBooks have been downloaded, with 581 of these

downloads occurring since November.

OMA/FOIA Training

Per the Attorney General's office: there is a "glitch" in communication between their computers and some other computers. People get stuck after answering the first test your knowledge question on page 17. If you email the tech support listed on the portal, they will send a fix.

Illinois Library Day - Trustees can visit Springfield Wednesday, April 18, 201
<http://www.ila.org/advocacy/IL-Library-Day-flyer-011712.pdf>

Collection Development: 109 items were added in February
Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website:
maryville.lib.il.us. They are also included in the news release emails that Sandy sends you. Invite a friend.

3/16	1:00	LARC II will discuss Bury My Heart at Wounded Knee by Dee Alexander Brown.
3/30	1:00	LARC (Ladies Adult Reading Club) will discuss Atonement by Ian McEwan.
3/31	1:00	Teens @ the Library will discuss Jellicoe Road by Melina Marchetta.

Children's Storytime Saturdays 10:30

Preschool Storytime January 17 – April 24

There was a motion by Phyllis Coy and a second by Linda Mauck to approve the Library Director's report. Motion carried.

2. Budget Revisions 2011-2012

No revisions necessary.

3. Discussion of 2012-2013 Budget Preparation

Director Pick explained that there will be an increase in the Per Capital Grant due to a population increase.

VI. New Business

1. MCLD BOT Meeting Dates and Times Discussion/Changes to Dates

There was a motion by Phyllis Coy and a second by Linda Mauck to change the April, May and June 2012 Board of Trustees meeting dates. The meetings will still be held on the second Tuesday of the month at 7 p.m. at the Maryville Community Library but the April meeting will be held on April 10th not the 12th, the May meeting will be on the 8th not the 10th, and the June meeting will be on the 12th not the 14th. Motion passed, and the changes will be made on the library website

2. Website postings of BOT Minutes

The minutes will continue to be posted on the library website after they have been approved and remain online for one year.

VII. Other Business

1. Maryville Library Expansion Committee Report

The expansion committee decided at their February 23rd meeting that the Sitton Construction Group was their first choice for a project managing firm. Hence Sitton President Douglas Sitton and Susan Noeth, Director of Client Solutions at Sitton, attended our meeting, explained their construction management services, and a question and answer session followed. Although the board was in agreement with the expansion committee regarding the selection of the Sitton Construction Group, and although Linda Mauck made a motion to accept the contract from Sitton so that once we determine where the future library will be we can then move forward, there was not a second to this motion. The board does not want to proceed until we are given assurance from the village board that we will in fact be building on the village property, and on which site.

The Maryville Village Board of Trustees asked the expansion committee to decide which piece of property they would prefer to build on, and at the January 25th village meeting Dr. Frances Karanovich, Chairman of the Library Expansion Committee, addressed the trustees and explained why both the library board and the expansion committee would prefer to build on the southern section of the Village Hall property. To date the village board has not taken a vote on this matter.

VIII. Unfinished Business

1. Trustee Workshop – Saturday, March 24, 2012 – Discussion

Phyllis Coy made a motion that the board approve paying the admission fee for the Trustee Workshop on Saturday, March 24th in Springfield, Illinois to any trustee that wants to go, up to three people, at a cost of \$150.00 per person. There was a second by Linda Mauck.

Roll call: AYES: Cange, Coy, Goodwin, Kocot, Mauck – NAYS: None – ABSENT: Karanovich, Kicielinski.

Motion passed.

2. Statement of Economic Interest

President Coy reminded everyone that they will soon be receiving a Statement of Economic Interests form which must be completed and returned to the County Clerk's office no later than April 30, 2012.

3. Ruby Tuesday

Linda Mauck reminded everyone of the Friends fundraising event at Ruby Tuesday on April 5, 2012.

IX. Next Meeting

The next meeting of the Board of Trustees will be held on Tuesday April 10, 2012 at 7 p.m. at the library.

X. Adjournment

There being no further business there was a motion by Phyllis Coy and a second by Mary Goodwin to adjourn. Motion passed and the meeting adjourned at 8:19 p.m.

Donna Kocot
Secretary