

MARYVILLE COMMUNITU LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
JANUARY 10, 2012

**I. Call to Order – Pledge of Allegiance – Roll call**

President Phyllis Coy presided and called the meeting to order at 7:02 p.m.

Members Present	Members Absent	Guests Present
Phyllis Coy - President	Fran Karanovich	Peggy Pick – Library Director
Marylee Kicielinski – Vice President		Ed Kostyshock - Village Liaison
Linda Mauck – Treasurer		Kari Unterbrink - Baugher Financial
Donna Kocot – Secretary		
Janet Cange		
Mary Goodwin		

**II. Approval of November BOT Meeting Minutes**

There was a motion by Linda Mauck and a second by Janet Cange to approve the November 8, 2011 minutes as presented. Motion passed, and the minutes will be placed on file at the library.

**III. Approval of November and December Financial Reports**

There was a motion by Janet Cange and a second by Mary Goodwin to approve the November and December 2011 financial reports as presented.

Roll call: AYES: Cange, Coy, Goodwin, Kicielinski, Kocot, Mauck – NAYS: None –  
ABSENT: Karanovich. Motion passed, and the reports will be placed on file with the minutes at the library.

**IV. Reports**

**1. Personnel Committee Report – Welcome Insurance Presentation – Closed Session Discussion**

Kari Unterbrink, Account Executive at Baugher Financial, did a health care analysis of the full-time library employees who are interested in obtaining medical insurance, and she attended the meeting to inform the board of the information she received from the most competitive medical insurance companies. Discussion followed.

At 7:35 P.M. a motion was made by Marylee Kicielinski to go into:

**Closed Session pursuant to IL State Code 120/2a to discuss health insurance for the staff.**

There was a second by Phyllis Coy. Motion passed.

The board moved back into open session at 7:56 P.M.

Linda Mauck made a motion that we provide health insurance coverage for all of our eligible full-time employees. There was a second by Phyllis Coy.

Roll call: AYES: Cange, Coy, Kicielinski, Kocot, Goodwin, Mauck – NAYS: None –  
ABSENT: Karanovich

Motion carried.

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Linda Mauck made a motion that we choose GHP Plan A000 since their rates are the most cost effective. There was a second by Phyllis Coy.

Roll call: AYES: Cange, Coy, Kicielinski, Kocot, Goodwin, Mauck – NAYS: None –

ABSENT: Karanovich

Motion carried.

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Linda Mauck made a motion that we offer the insurance effective February 1, 2012. There was a second by Mary Goodwin.

Roll Call: AYES: Cange, Coy, Kicielinski, Kocot, Goodwin, Mauck – NAYS: None –

ABSENT: Karanovich

Motion carried

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Linda Mauck made a motion that we pay 75% of the employees premiums and the employees pay 25% of the premiums. There was a second by Mary Goodwin

Roll call: AYES: Cange, Coy, Kocot, Goodwin, Mauck – NAYS: Kicielinski - ABSENT: Karanovich.

Motion carried.

Marylee Kicielinski said she would contact Kari Unterbrink the next day regarding the coverage. Patricia O'Connell, library accountant, will also be contacted.

## **2. Library Director's report**

Director Pick presented the following report:

During the month of December, the library collected food for fines, allowing patrons to bring in food items to pay fines. We delivered 346 items to the Maryville Food Pantry.

For board members interested in continuing education:

Trustee Workshop

For Southern part of State

Saturday, March 24, 2012

President Abraham Lincoln Hotel and Conference Center

701 Adams St.

Springfield, IL 62701-1616

(Handout included in your packet)

## **Open Meeting Act Update**

Public Act 97-504, effective January 1, amends the Illinois Open Meetings Act to require each sitting elected or appointed member of a public body affected by the Act (including public

library and library system trustees) to successfully complete electronic Open Meetings Act training. Updated training will be available on the Illinois Attorney General's web site (<http://foia.ilattorneygeneral.net/Default.aspx>) after January 1.

Current trustees who are in office on January 1, 2012, must successfully complete the training within the year in order to comply with the new law. Those who take office after January 1, 2012, have 90 days after assuming responsibilities as a trustee to complete the training. Questions can be addressed to the Attorney General's hotline at [877-299-3642](tel:877-299-3642).

**Illinois Heartland Library System news:** the IHLS is beginning the process to select a new automation vendor for the entire system -IHLS area. We have Millennium, and the other three former systems all use different local library system automation programs (LLSAP). The timeline for selecting and then moving to a new LLSAP is uncertain.

Chris Dawdy is the new director of Gatenet, the group of libraries using Millennium. The former Gatenet director, Leslie Bednar, is now the Illinois Heartland Library System director.

The library's ladies room toilet has been having frequent problems. The Village has sent someone to fix it several times. They are going to install commercial toilets.

The library drop box was removed and painted by Superior Custom Powder Coating.

Collection Development: 109 items were added in November and 92 items were added in December.

Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: [maryville.lib.il.us](http://maryville.lib.il.us). **They are also included in the news release emails that Sandy sends you. Invite a friend.**

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| 1/21 | 1:00 | Teens @ the Library will discuss Ship Breaker by Paolo Bacigalupi                  |
| 1/27 | 1:00 | LARC (Ladies Adult Reading Club) will discuss The Lightning Thief by Rick Riordan. |
| 2/3  | 1:00 | LARC II will discuss Faith by Jennifer Haigh.                                      |

Children's Storytime Saturdays 10:30

Preschool Storytime will resume January 17

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Director Pick stressed that all board members must complete the online Open Meetings Act training.

Discussed participation in the Trustee Workshop to be held in Springfield on March 24<sup>th</sup>.

There was a motion by Phyllis Coy and a second by Linda Mauck to accept the Library Director's Report as presented. Motion carried

**3. Finance Committee Report**

No report.

**V. New Business**

No report.

**VI. Other Business**

**1. Maintenance**

Ed Kostyshock asked if we needed anything and Linda Mauck stated that the front door needs to be painted when the weather permits.

**2. Maryville Library Improvement Committee Report**

The next meeting of the committee will be held on January 19 at the Maryville Village Hall at 7 P.M. The agenda and a committee report will be on file with the minutes.

**VII. Unfinished Business**

No report

**VIII. Next Meeting February 14, 2012 at 7:00 P.M. at the library**

**IX. Adjournment**

There being no further business there was a motion by Phyllis Coy and a second by Linda Mauck to adjourn the meeting. Motion carried and the meeting adjourned at 8:31 P.M.

Donna Kocot  
Secretary