

## **Agenda**

Maryville Community Library Board of Trustees Meeting  
July 15, 2014 7:00 P.M.

Maryville Community Library

1. Call to Order - Pledge of Allegiance - Roll Call
2. Public Comment
  - A. *Discuss policy*
3. Approval of June BOT Meeting Minutes
4. Approval of June Financial Reports
  - A. *Approve Financial Reports/Vote*
  - B. *Approve Budget and Appropriations Ordinance 2014-2015-001/Vote*
  - C. *Approve Maintenance Ordinance 2014-2015-002/Vote*
  - D. *Adopt Maryville Community Library District Tax Levy Resolution*
  - E. *Review Financial Figures for Year End Close*
  - F. *Review the Management of the Established Budget by the Library Director*
  - G. *Review the Development of the Projected 2015-2016 Budget by the Library Director*
5. Reports
  - A. *Library Director's Report*

### **CLOSED SESSION**

- B. *Personnel Committee Report*
  - a. *Discuss Library Directors Review/Salary/Vote*
  - b. *Discuss Library Staff Sick Days Policy*

### **CLOSED SESSION**

- C. *President's Report*
  - a. *Discussion of Appropriate Behavior and Establishment of Policy in Regards to Approaching the Library Staff by any BOT Member.*
  - b. *Discussion of Library Director's Responsibilities as it Applies to the Hiring, Staff Appraisals, Staff Wage Increases, Disciplinary Action or Termination of Library Staff. Personnel Committee to Prepare a Draft of this Policy to be Presented at the August 12th BOT Meeting. This will be in addition to the Library Director's Job Description.*
  - c. *Discussion and Establishment of Policy that the BOT is to Never Micro Manage the Library Director as Outlined in ILA Guidelines. (See "What Does a Library Trustee Do?")*

6. New Business
  - A. *Review Annual Responsibility List*
7. Other Business
  - A. *Maryville Library Expansion Committee Report Discussion/Vote*
    - a. *Discussion of any progress regarding potential building sites for new library*
8. Unfinished Business
9. Next Meeting, Tuesday, August 12, 2014 at 7:00.....**TIT Hearing at 6:30**
10. Adjournment