Agenda
Maryville Community Library Board of Trustees Meeting
July 15, 2014  7:00 P.M.

Maryville Community Library

1. Call to Order - Pledge of Allegiance - Roll Call

2. Public Comment
   A. Discuss policy

3. Approval of June BOT Meeting Minutes

4. Approval of June Financial Reports
   A. Approve Financial Reports/Vote
   B. Approve Budget and Appropriations Ordinance 2014-2015-001/Vote
   C. Approve Maintenance Ordinance 2014-2015-002/Vote
   D. Adopt Maryville Community Library District Tax Levy Resolution
   E. Review Financial Figures for Year End Close
   F. Review the Management of the Established Budget by the Library Director
   G. Review the Development of the Projected 2015-2016 Budget by the Library Director

5. Reports
   A. Library Director’s Report

   CLOSED SESSION
   B. Personnel Committee Report
      a. Discuss Library Directors Review/Salary/Vote
      b. Discuss Library Staff Sick Days Policy

   CLOSED SESSION
   C. President’s Report
      a. Discussion of Appropriate Behavior and Establishment of Policy in Regards to
         Approaching the Library Staff by any BOT Member.
      b. Discussion of Library Director’s Responsibilities as it Applies to the Hiring, Staff
         Appraisals, Staff Wage Increases, Disciplinary Action or Termination of Library Staff.
         Personnel Committee to Prepare a Draft of this Policy to be Presented at the August
         12th BOT Meeting. This will be in addition to the Library Director’s Job Description.
      c. Discussion and Establishment of Policy that the BOT is to Never Micro Manage the
         Library Director as Outlined in ILA Guidelines. (See “What Does a Library Trustee Do?”)

6. New Business
   A. Review Annual Responsibility List

7. Other Business
   A. Maryville Library Expansion Committee Report Discussion/Vote
      a. Discussion of any progress regarding potential building sites for new library

8. Unfinished Business

9. Next Meeting, Tuesday, August 12, 2014 at 7:00..................TIT Hearing at 6:30

10. Adjournment