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MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
February 18, 2025
15 Professional Park Drive, Maryville, IL

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I. Call to Order – Roll Call – Pledge of Allegiance

President Jessica Yakstis called the Board of Trustees meeting at 7:02 p.m.

Roll Call

Present	Absent	Guests
Jessica Yakstis – President	Rachel O'Neill -	Heather Gaines – Library Director
Tim Krumm – Vice President	Secretary	
Sharon Frey – Treasurer	Josh Coldiron	
Karen Harris		
Michael Murphy (left meeting 7:47 p.m.)		

II. Public Comment - None

III. Approval of the January 2025 MCLD BOT Meeting Minutes

There was a motion by Michael Murphy and a second by Tim Krumm to accept the January 2025 BOT meeting minutes. The motion passed and the minutes will be placed on file at the library.

Roll Call:
Frey, Harris, Krumm, Murphy, Yakstis
ABSTAIN: None   NAYS: None   ABSENT: O'Neill/Coldiron

IV. Review Reports

A. Library Director's Report

1. The Director discussed the latest activities and statistics from the monthly highlights report, which included:

- New part time employee
- Members Day
- Changes made to the children's area
- Children's area bench repair
- Programs past & coming
- SIUE Tutor Update
- ILA Trustee Workshop Sign Up – Library covers the costs.

2. Monthly Stat Review

2024-2025 Patron stats – update average equation
Databases

3. **Election Update**
   Election terms/county update explained.

4. **Standards Review**
   Reviewed Chapter 1 of Serving Our Public.

There was a motion by Tim Krumm and a second by Michael Murphy to approve the Library Director's Report.

B. Financial Reports
   Approval of the January 2025 MCLD Financial Reports/Vote
   There was a motion by Michael Murphy and a second by Tim Krumm to accept the January 2025 financial reports.

   Roll Call:
   Frey, Harris, Krumm, Murphy, Yakstis
   ABSTAIN: None   NAYS: None   ABSENT: O'Neill/Coldiron

C. President's Report – No Report

D. Treasurer's Report
   Reviewed various charges. Jessica asked Director to seek a discount on recent snow service.

V. Personnel Committee
   A. Director Education Plan Review
   Approve Director pursuing a Bachelor's Degree in Business Management

   B. Tuition Reimbursement Policy / Review and Approve Policy
   Continued discussion/review on a tuition reimbursement policy.
   - Employee must stay employed for one year (with extenuating circumstances) upon completion of course(s).
   - Grade level adjustment based on competency courses added to verbiage of policy.

   There was a motion by Tim Krumm and a second by Sharon Frey to amend the previously approved Maryville Community Library Employee Tuition Reimbursement policy upon one year of employment up to $6,500 per year to include preapproval of a class (course) and a mandatory Pass Grade level equivalent to a B or higher.

   Roll Call:
   Coldiron, Frey, Harris, Krumm, Murphy, O'Neill, Yakstis
   ABSTAIN: None   NAYS: None   ABSENT: O'Neill/Cordiron/Murphy
   Note: Michael Murphy left the meeting at 7:47 p.m.

C.   **Dental/Vision Insurance Review**
Discussion regarding qualifying employees who may be eligible for Medicare. Director tasked with reaching out to Insurance Broker for clarification and additional information.

D.   **Medical Insurance**
No additional discussion.
Approved at the February 2025 meeting.

VI. Building Committee
A. PPA Committee Updates
Neither Tim Krumm nor the Director have heard any news regarding upcoming PPA Meeting.

B. Window Quotes
Window options and quotes discussed. Director advised to seek quotes for Blinds. Opted to wait till March meeting to move forward on issue.

VII. Old Business – No report.

VIII. New Business
Lawn Maintenance and fees associated were brought forward. Board asked that quotes be sought by other companies to see if there was an option to find a money saving option.

IX. Next Board of Trustees Meeting
The next meeting will be held on Tuesday, March 18, 2025 at 7:00 p.m. at the library.

X. Adjournment
There was a motion by Sharon Frey and a second by Karen Harris to adjourn the meeting. Motion passed and the meeting adjourned at 8:42 p.m.