

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
JULY 17, 2018**

I. Pledge of Allegiance – Roll Call

President Marylee Kicielinski called the meeting to order at 7:01 p.m.

Members Present

Marylee Kicielinski – President
Linda Mauck – Treasurer
Toni Barz – Secretary
Diane Evans
Roger Shoup
Laure Willmann

Guests

Peggy Pick – Library Director

II. Public Comment

There was no public comment.

A. B & A Public Hearing

The Budget and Appropriations Hearing took place in conjunction with the regular meeting.

III. Approval of June 2018 BOT Meeting Minutes

There was a motion by Diane Evans and a second by Linda Mauck to accept the June 19, 2018 regular meeting minutes. The motion was passed and the minutes will be placed on file at the library.

IV. Approval of Closed Session June BOT Meeting Minutes

There was a motion by Linda Mauck and a second by Laure Willmann to accept the June 19, 2018 closed session meeting minutes. The motion was passed and the minutes will be placed on file at the library.

IV. Approve June Financial Reports / Roll Call/ Vote

There was a motion by Roger Shoup and a second by Toni Barz to accept the June 2018 financial reports. Roll call:

AYES: Barz, Evans, Kicielinski, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

A. Audit Date and Time Update

Linda Mauck reported that preparations are on track for the Library's upcoming audit, which will be held August 9, 2018 at 9 a.m.

B. Discuss Signature Authority on Checks and Add Signers/ Roll Call/ Vote

Linda Mauck discussed the possibility of increasing the number of people who are able to sign checks for the Library. There was a motion by Laure Willmann, seconded by Diane Evans, to give permission to all members of the Maryville Community Library District Board of Trustees to sign checks. Roll call:

AYES: Barz, Evans, Kicielinski, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

V. Reports

A. Library Director's Report/Vote

Summer Reading Program "Pop Open a Good Book"

The Summer Reading Program hosted activities each Wednesday from June 6 through June 27. The activities, held at the Village of Maryville Community Center, were well attended and received many positive comments. Participation in this program helps to prevent the "Summer Slide" of students' reading levels so they are ready to start school in the fall. Due to planning and preparation by library staff, the activities went well.

This year 151 children and teens participated in the Summer Reading Program. The reading goal for children in grades K-3rd was to read 25 books alone or with a parent by the end of the program. Children in 4th-6th grade needed to read 6 chapter books alone to meet their goal. The reading goal for teens was 5 books. The participants kept track of the books they read and are now turning in their reading logs. When reading logs are submitted at the library, the participants receive small gift cards from local businesses. Children who meet their reading goals may attend a Grand Finale Party with their families at SPLASH CITY in Collinsville.

End of the fiscal year

I am compiling information for the Illinois Public Library Annual Report (IPLAR). This is due by September 1, and I anticipate no difficulty in meeting that deadline.

Thank you

Joyce Hill and **Laure Willmann** deserve a round of applause for spending all day Saturday, July 7 trimming bushes and pulling grass and weeds from the landscaping in front of the library and around the library sign. Both areas had become very overgrown. The staff and lot of patrons have been very happy to see how nice everything looks weed free.

Just a Reminder

Joe Vieth is available alternate weekends to assist patrons with their devices so they can access the library system's collection of downloadable books and audio books as well as downloadable magazines and a variety of databases and Gale courses. Summer schedules can vary due to vacations, so please check with the library to make sure Joe will be here if you need his assistance.

Check out the Library's web and Facebook pages: <http://www.maryville.lib.il.us/> and <https://www.facebook.com/MaryvillePublicLibrary/>

Wowbrary Wowbrary is an email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up for the biweekly newsletter at the Wowbrary logo on the library's webpage: www.maryville.lib.il.us

BrainHQ- Brain Games for Our Patrons BrainHQ is an online brain-training system built by Posit Science. It features 29 exercises that work out attention, memory, brain speed, intelligence, navigation, and people skills. Various exercises in BrainHQ are proven in labs and in lives to bring real benefits to brain health and fitness. More than 100 papers have been published in scientific journals, such as the Journal of the American Medical Association, on

the BrainHQ exercises and assessments. Access BrainHQ from the library's web page with your library card.

A to Z New electronic data base for patrons:

A to Z USA – facts, figures, articles, reports, and photos

A to Z World Culture – society, culture, trade, commerce, and maps

A to Z World Travel – city facts, attractions and excursions, and travel resources

Gale Courses—an electronic resource for library patrons Look through Gale Courses. You might find the perfect class for you. Gale Courses offers a wide range of highly interactive, instructor led courses that you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month. These courses can be accessed through the library's web page. Click on Databases and Gale Courses to get started. <http://www.maryville.lib.il.us/>

Other Electronic Resources for Library Patrons

The funding for the following electronic resources was generously donated by the Friends of the Library:

EBSCO database package including Consumer Reports, Consumer Health Information, Legal Reference Center, MasterFile of complete text magazine articles, Science Reference Center, Novelist Plus and Novelist K-8 Plus.

Collection Development: 56 items were added in June.

Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website:

www.maryville.lib.il.us . They are also included in the news release emails that Sandy sends you. Invite a friend.

The Library will be closed **July 4** for Independence Day.

7/6	2:00	LARC II will discuss Bored and Brilliant: How Spacing Out Can Unlock Your Most Productive & Creative Self by Manoush Zomorodi
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7/20	1:00	LARC will discuss Defending Jacob by William Landay
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7/21	1:00	Teens @ the Library will discuss Challenger Deep: A Novel by Neal Schusterman
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Library Time

At Cambridge House	Wednesdays 2:00
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Children's Storytime	Saturdays 10:30 - 11:30
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Preschool Storytime	Tuesdays 10:30 - 11:30	Will Resume in the Fall
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There was a motion by Diane Evans and a second by Toni Barz to accept the Library Director's report. Motion carried.

B. Personnel Committee Report

1. Library Director's Annual Review/Salary Completed - Discuss/Vote

Diane Evans reported that the Personnel Committee has completed the Director's annual review. There was a motion by Linda Mauck, seconded by Toni Barz, to accept the Personnel Committee's salary recommendation as presented. Roll call:

AYES: Barz, Evans, Kicielinski, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

2. Library Director Job Description

Peggy Pick submitted a description of her current duties and those of the Library staff to the Personnel Committee.

C. President's Report

Marylee Kicielinski tendered her resignation from the Maryville Community Library District Board of Trustees. There was a motion by Toni Barz, seconded by Roger Shoup to accept the Board President's resignation. Motion passed.

VI. New Business

A. Election of New Vice President/ Vote

Marylee Kicielinski made a motion, with a second by Toni Barz, to nominate Roger Shoup to be Board President. Motion carried.

There was a motion by Roger Shoup, seconded by Laure Willmann, to nominate Diane Evans to be Vice President of the MCLD Board of Trustees. Motion passed.

B. Discuss/ Ordinance Number 2017-2018-001 Roll Call/Vote

There was a motion by Roger Shoup, with a second by Diane Evans, to accept as presented Ordinance Number 2018-2019-001, Combined Annual Budget and Appropriation Ordinance of the Maryville Community Library District for the Fiscal Year Commencing July 1, 2019 and Closing June 30, 2020. Roll call:

AYES: Barz, Evans, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

C. Discuss/ Ordinance Number 2017-2018-002 Roll Call/Vote

There was a motion by Toni Barz, seconded by Laure Willmann, to accept Ordinance Number 2018-2019-002, An Ordinance to Levy and Assess a Tax for Maryville Community Library District of the County of Madison, Sate of Illinois for the Fiscal Year Beginning July 1, 2019 and Ending June 30, 2020, as presented. Roll call:

AYES: Barz, Evans, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

D. Discuss/ Maryville Community Library District Resolution for Library Tax Levy Roll Call/Vote

There was a motion by Roger Shoup, seconded by Toni Barz, to pass the Maryville Community Library District Resolution for Library Tax Levy as presented. Roll call:

AYES: Barz, Evans, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

VII. Other Business

The Board formed an Ad Hoc Committee consisting of Roger Shoup and Toni Barz to review the Library's Collection Development Policy with the Director.

VIII. Unfinished Business

There was no unfinished business.

IX. Next Board of Trustees Meeting, Tuesday, August 21, 2018 at 7 p.m. TIT Hearing and Regular BOT Meeting

X. Adjournment

There was a motion by Roger Shoup, seconded by Linda Mauck, to close the Budget and Appropriations Hearing. Motion passed.

There was a motion by Linda Mauck and a second by Diane Evans to adjourn the meeting. Motion passed and the meeting adjourned at 8:02 p.m.