

**MARYVILLE COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
JANUARY 15, 2018**

**I. Pledge of Allegiance – Roll Call**

President Marylee Kicielinski called the meeting to order at 7:00 p.m.

**Members Present**

Marylee Kicielinski – President  
Kathy Kunz – Vice President  
Linda Mauck – Treasurer  
Toni Barz – Secretary  
Diane Evans  
Roger Shoup  
Laure Willmann

**Guests**

Peggy Pick – Library Director

**II. Public Comment**

There was no public comment.

**III. Approval of November 2018 MCLD BOT Meeting Minutes**

There was a motion by Linda Mauck and a second by Roger Shoup to accept the November 2017 regular meeting minutes. The motion was passed, with Toni Barz and Diane Evans abstaining. The minutes will be placed on file at the library.

**IV. Approval of Financial Reports/Vote**

**A. Approve November 2018 Reports/Vote**

There was a motion by Roger Shoup and a second by Toni Barz to accept the November 2017 financial reports. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**B. Approve December 2018 Financial Reports/Vote**

There was a motion by Kathy Kunz and a second by Laure Willmann to accept the December 2017 financial reports. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**C. Approve the Audit Report**

There was a motion by Roger Shoup and a second by Kathy Kunz to accept the audit presented in October. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**V. Reports**

**A. Library Director's Report/Vote**

**Friday, 23 February 2018 Metro East Library Legislative Breakfast**  
Sunset Hills Country Club, 2525 Illinois 157, Edwardsville, IL 62025

7:45 a.m. doors open, photos with legislators, and breakfast is available  
8:30 a.m. program begins      10:30 a.m. program concludes      Price: \$25

**Sexual Harassment Ordinance** Senate Bill 402, as enrolled as Public Act 100-0554, requires every governmental unit to adopt either an ordinance or resolution establishing a policy to prohibit sexual harassment. The new law requires four items to be contained within a sexual harassment policy: 1) a prohibition on sexual harassment; 2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Department of Human Rights; 3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under this Act, the Whistleblower Act, and the Illinois Human Rights Act; and 4) the consequences of a violation of the prohibition on sexual harassment and the consequences for knowingly making a false report.

A sample policy and ordinance are included in your binders. The board needs to vote on these at the January meeting.

**Per Capita Grant** I received notice from the Illinois State Library that our 2018 Per Capita Grant application was accepted on December 14, 2017. No word on when the 2017 grant will be received.

#### **Annual Library Certification**

I filed the library's 2018 certification report with Illinois State Library on January 3, 2018.

**November's Great Turkey Reading Challenge** This popular program has become an annual tradition at the library during the month of November. Adult patrons write the names of books, audiobooks, and magazines they read on paper feathers which were added to a turkey display in the lobby. Two hundred thirty patrons participated in this event.

**Think Outside the Can – Food for Fines** The library is in the midst of a Food for Fines program that will run through the end of January. Patrons are allowed to pay fines with items donated for the Maryville Food Pantry. One item equals one dollar in overdue fines. There has been a great response to this program. All items will be donated to the Maryville Outreach Center/Food Pantry in February.

**Book Donations** The library has stopped taking book donations due to space constraints. During the months of December and January all books in the book sale are BOGO.

The staff is developing plans to better use the space in the garage.

Check out the Library's web page: <http://www.maryville.lib.il.us/>

**Wowbrary** Wowbrary is an email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up for the biweekly newsletter at the Wowbrary logo on the library's webpage: [www.maryville.lib.il.us](http://www.maryville.lib.il.us) .

**BrainHQ- Brain Games for Our Patrons** BrainHQ is an online brain-training system built by Posit Science. It features 29 exercises that work out attention, memory, brain speed, intelligence, navigation, and people skills. Various exercises in BrainHQ are proven in labs and in lives to bring real benefits to brain health and fitness. More than 100 papers have been published in scientific journals, such as the Journal of the American Medical Association, on the BrainHQ exercises and assessments. Access BrainHQ from the library's web page with your library card.

**A to Z New electronic data base for patrons:**

A to Z USA – facts, figures, articles, reports, and photos

A to Z World Culture – society, culture, trade, commerce, and maps

A to Z World Travel – city facts, attractions and excursions, and travel resources

**Gale Courses**—an electronic resource for library patrons Look through Gale Courses. You might find the perfect class for you. Gale Courses offers a wide range of highly interactive, instructor led courses that you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month. These courses can be accessed through the library's web page. Click on Databases and Gale Courses to get started. <http://www.maryville.lib.il.us/>

**Other Electronic Resources for Library Patrons**

The funding for the following electronic resources was generously donated by the Friends of the Library:

**EBSCO database package** including Consumer Reports, Consumer Health Information, Legal Reference Center, MasterFile of complete text magazine articles, Science Reference Center, Novelist Plus and Novelist K-8 Plus.

Collection Development: items were added in November and in December  
Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: [www.maryville.lib.il.us](http://www.maryville.lib.il.us) . They are also included in the news release emails that Sandy sends you. Invite a friend.

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|------|------|---|
| 1/12 | 2:00 | LARC II will discuss <b>Born a Crime: Stories from a South African Childhood</b> by Trevor Noah |
| 1/13 | 1:00 | Teens @ the Library will discuss <b>The Handmaid's Tale</b> by Margaret Atwood                  |
| 1/26 | 2:00 | LARC will discuss <b>The Readers of Broken Wheel Recommend : A Novel</b> by Katarina Bivald     |

**Library Time**

|                      |                         |
|----------------------|-------------------------|
| At Cambridge House   | Wednesdays 2:00         |
| Children's Storytime | Saturdays 10:30 - 11:30 |
| Preschool Storytime  | Tuesdays 10:30 - 11:30  |

There was a motion by Toni Barz and a second by Kathy Kunz to accept the Library Director's report. Motion carried.

**B. Personnel Committee Report**

No report.

**C. President's Report**

No report.

**VI. New Business**

**A. Review Annual Responsibility List**

Board members reviewed the Annual Responsibility List and noted upcoming obligations.

**B. Discuss/Vote New Sexual Harassment Policy and Ordinance**

There was a motion by Roger Shoup and a second by Kathy Kunz to accept Ordinance No. 2017-2018-004, An Ordinance Adopting a Policy Prohibiting Sexual Harassment for Maryville Community Library District, as presented by Peggy Pick. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

**VII. Other Business**

There was no other business.

**VIII. Unfinished Business**

There was no unfinished business.

**IX. Next Board of Trustees Meeting**

The next meeting will be held on Tuesday, February 20, 2018 at 7 p.m.

**X. Adjournment**

There was a motion by Linda Mauck and a second by Diane Evans to adjourn the meeting. Motion passed and the meeting adjourned at 7:37 p.m.