

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
MAY 17, 2016**

I. Pledge of Allegiance – Roll Call

President Marylee Kicielinski called the meeting to order at 7:00 p.m.

Members Present	Members Absent	Guests
Marylee Kicielinski – President	Diane Evans	Peggy Pick – Library Director
Kathy Kunz – Vice President		
Linda Mauck – Treasurer		
Toni Barz – Secretary		
Roger Shoup		
Laure Willmann		

II. Public Comment

There was no public comment.

III. Approval of April 2016 MCLD BOT Meeting Minutes

A. Approval of April 2016 Meeting Minutes

There was a motion by Linda Mauck and a second by Kathy Kunz to accept the April 2016 regular meeting minutes. The motion was passed and the minutes will be placed on file at the library.

IV. Approval of April 2016 Financial Reports/Vote

A. Approve April 2016 Reports/Vote

There was a motion by Roger Shoup and a second by Laure Willmann to accept the April 2016 financial reports. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

B. Review the 2015 Tax Computation Report for Tax Dollars to be Received for FY 2016-2017

The Board reviewed the 2015 Tax Computation report presented by Linda Mauck.

C. Review the Updated Tally of Final Settlement sheets that Reflect the Anticipated Tax Revenue to be Received for FY 2016-2017

Linda Mauck presented the updated tally of Final Settlement Sheets which outline the Library's anticipated tax revenue for FY 2016-2017.

D. Approve the Modifications to the 2016-2017 Budget Based on the Receipt of the Tax Computer Report for FY 2016-2017

There was a motion by Toni Barz, seconded by Kathy Kunz, to approve the modifications to the 2016-2017 budget based on receipt of the tax computer report as presented by Linda Mauck. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

V. Reports

A. Library Director's Report/Vote

National Library Week

During National Library Week, the library was able to have drawings for 30 prizes due to donations from Andria's Restaurant, Alfonso's, Boogies, Fire-N-Smoke & Turning Point Dance Academy along with a collection of donated books.

Public Relations and Community Awareness

The Library again purchased a small ad on the Maryville Police Department's fund raising calendar.

Maryville Elementary - The presentation the library sponsored at the Maryville Elementary School was well received, and gave us an opportunity remind the community about the library and what we offer them.

Summer Reading Program Plans for the Summer Reading Program are in place. The library's 10th birthday will be the theme for this year's summer reading program. Signup for Summer Reading will begin May 16, and the program will run from June first through July 12. The regular summer reading program is for grades K through 6. We will again rent the Village Community Center for activities and programs. There will also be a teen reading program for grades 7 - 12.

Happy Tenth Birthday Maryville Community Library: Est. June 2006

The library has new tote bags to sell beginning in May that have "Established in 2006" under the library logo.

The library staff will also have shirts that celebrate the library's tenth birthday.

In addition to a banner, giant card, new magnets, bookmarks, and totes, there will be special give aways and drawings for five weeks to coincide with the summer reading program. For example, there will be a Coloring Contest, a Name That Book Contest, Golden Tickets hidden in books, Tote Bag Tuesdays, and more.

Gale Courses—a new electronic resource for library patrons

Look through Gale Courses. You might the perfect class for you.

Gale Courses offers a wide range of highly interactive, instructor led courses that you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month.

These courses can be accessed through the library's web page. Click on Databases and the Gale Courses to get started. <http://www.maryville.lib.il.us/>

There are a lot of courses to choose from; look them over.

Other Electronic Resources for Library Patrons

The funding for these electronic resources was generously donated by the Friends of the Library.

Overdrive – Downloadable books and audio books

Heritage Quest – genealogy data base

EBSCO database package including Consumer Reports, Consumer Health Information,

Legal Reference Center, MasterFile of complete text magazine articles, Science Reference Center, Novelist Plus and Novelist K-8 Plus.

Check out the Library's web page: <http://www.maryville.lib.il.us/>

Wowbrary Wowbrary is an email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up for the biweekly newsletter at the Wowbrary logo on the library's webpage:
www.maryville.lib.il.us

Collection Development: 53 items were added in April
Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: maryville.lib.il.us. **They are also included in the news release emails that Sandy sends you. Invite a friend.**

5/13	2:00	LARC II will discuss Water to the Angels: William Mulholland, His Monumental Aqueduct, and the Rise of Los Angeles by Les Standiford
5/7	2:00	Teens @ the Library will discuss Into the Wild Nerd Yonder by Julie Halpern
5/27	1:00	LARC will discuss Jackdaws by Ken Follett
Library Time At Cambridge House	Wednesdays 2:00	
Children's Storytime	Saturdays 10:30 - 11:30	
Preschool Storytime	Will resume in the Fall	

There was a motion by Kathy Kunz and a second by Linda Mauck to accept the Library Director's report. Motion carried.

B. Personnel Committee Report

1. Discussion and Vote Library Director Review and Salary Increase

There was a motion by Roger Shoup, seconded by Toni Barz, to enter closed session to discuss personnel matters pursuant to 5 ILCS 120/2C(5). Motion passed, and the meeting entered closed session at 8:22 p.m. The meeting left closed session at 8:26 p.m.

There was a motion by Toni Barz, with a second by Laure Willmann, to accept the Personnel Committee's Review of the Library Director and to approve the Personnel Committee's recommended salary increase. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

C. President's Report

No report.

VI. New Business

A. Ordinances to be Considered for Adoption

1. Ordinance Number 2015-2016-006, Meeting Date, Time, and Place. Discussion and Vote.

There was a motion by Linda Mauck, seconded by Kathy Kunz, to accept Ordinance Number 2015-2016-006, which sets dates for regular meetings of the Maryville Community Library District Board of Trustees. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

2. Ordinance Number 2015-2016-007, Drug Free Workplace Act. Discussion and Vote.

There was a motion by Linda Mauck, and a second by Laure Willmann, to adopt Ordinance Number 2015-2016-007 as presented. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

3. Ordinance Number 2015-2016-008, Appoint Library Attorney. Discussion and Vote.

Kathy Kunz made a motion, seconded by Linda Mauck, to appoint Phil Lenzini of Kavanaugh, Scully, Sudow, White & Frederick as the Library's attorney. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

4. Ordinance Number 2015-2016-009, Appoint Ad Hoc Committee to Audit Secretary's Minutes of the Library District. Discussion and Vote.

Linda Mauck made a motion, with a second by Laure Willmann, to appoint a committee to conduct the review of the Secretary's minutes. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

5. Ordinance Number 2015-2016-010, Outstanding Obligations and Continuing Contracts of the Maryville Community Library District. Discussion and Vote.

Toni Barz made a motion, seconded by Roger Shoup, that the Library adopt Ordinance Number 2015-2016-010 as presented. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

6. Ordinance Number 2015-2016-011, An Ordinance Setting Investment Policy Pursuant to the Public Funds Investment Act (30 ILCS 235/2.5). Discussion and Vote.

There was a motion by Kathy Kunz, seconded by Roger Shoup, that the Board adopt Ordinance Number 2015-2016-011 as presented. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

B. Authorization of library Director to Apply for all Applicable Grants Including Per Capita Grant, etc. Discussion and Vote.

There was a motion by Laure Willmann, seconded by Toni Barz, to authorize the Director of the Maryville Community Library District to apply for all grants applicable to the Library.

Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

C. Election of Officers for Maryville Community Library District Board of Trustees

Kathy Kunz made a motion, with a second by Laure Willmann, to name Marylee Kicielinski President of the Maryville Community Library District Board of Trustees. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

Marylee Kicielinski made a motion, seconded by Toni Barz, to name Kathy Kunz Vice President of the Maryville Community Library District Board of Trustees. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

Laure Willmann made a motion, seconded by Marylee Kicielinski, to appoint Linda Mauck Treasurer of the Maryville Community Library District Board of Trustees. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

Linda Mauck made a motion, with a second by Roger Shoup, to name Toni Barz Secretary of the Maryville Community Library District Board of Trustees. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

D. Formation of Maryville Community Library Board of Trustees Committees

1. Finance

There was a motion by Roger Shoup, seconded by Kathy Kunz, to form a finance committee consisting of Linda Mauck, Toni Barz, and Diane Evans. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

2. Personnel

Toni Barz made a motion, with a second by Marylee Kicielinski, to form a personnel committee composed of Kathy Kunz, Roger Shoup, and Diane Evans. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

3. Audit of Secretary's Minutes

Linda Mauck proposed a committee to audit the Secretary's Minutes with the following members: Roger Shoup, Diane Evans, and Laure Willmann. Motion seconded by Roger Shoup. Roll call:

AYES: Barz, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Evans

E. Review Annual Responsibility List

The Board reviewed the Annual Responsibility list and noted upcoming obligations.

VII. Other Business

A. Maryville Library Expansion Discussion

1. Discussion of any progress regarding potential building sites for new library

There was no progress to report.

B. Report on Laure Willmann's Conversation with Phil Lenzini

Laure Willmann reported on her conversation with the Library's attorney, Phil Lenzini, regarding a possible bond referendum and tax levy increase. Discussion on this matter was tabled pending the outcome of a vote in the Illinois State Legislature.

VIII. Unfinished Business

There was no unfinished business.

IX. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, June 21, 2016 at 7 p.m.

X. Adjournment

There was a motion by Kathy Kunz and a second by Roger Shoup to adjourn the meeting. Motion passed and the meeting adjourned at 8:28 p.m.