

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
APRIL 19, 2016**

I. Pledge of Allegiance – Roll Call

President Marylee Kicielinski called the meeting to order at 7:00 p.m.

Members Present

Marylee Kicielinski – President
Kathy Kunz – Vice President
Linda Mauck – Treasurer
Toni Barz – Secretary
Diane Evans
Roger Shoup
Laure Willmann

Guests

Peggy Pick – Library Director

II. Public Comment

There was no public comment.

III. Approval of March 2016 MCLD BOT Meeting Minutes

A. Approval of March 2016 Meeting Minutes

There was a motion by Linda Mauck and a second by Roger Shoup to accept the March 2016 regular meeting minutes. The motion was passed with Diane Evans abstaining. The minutes will be placed on file at the library.

IV. Approval of March 2016 Financial Reports/Vote

There was a motion by Toni Barz and a second by Kathy Kunz to accept the March 2016 financial reports. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

A. Review the Final Settlement Sheet For Tax Year 2014, FY 2015-2016

The Board reviewed the Final Settlement Sheet for the 2014, FY 2015-2016 tax year.

B. Review the Tally Of Final Settlement Sheets

Linda Mauck presented the tally of the final settlement sheets to the Board.

C. Approve the Revisions To the 2016-2017 Budget Based On Anticipated Tax Revenues

Linda Mauck outlined necessary revisions to the Library's 2016-2017 budget based on anticipated tax revenues. There was a motion by Roger Shoup, seconded by Laure Willmann, to approve the revisions as presented. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

V. Reports

A. Library Director's Report/Vote

CPR Course

Several library staff members will take a CPR course offered by the Collinsville Fire Department on Wednesday, April 13.

Adult Programming

The card making class to be held at the library the last week of April is already full. This class has proven to be very popular.

National Library Week

April 10-16 is National Library Week. This year's theme, "Libraries Transform," emphasizes the library's role in transforming lives and communities. We are celebrating with giveaways and drawings.

March Lucky Reader Program

About 50 people participated in the March Lucky reader program. The patrons seem to enjoy programs that both encourage reading and also give them a chance to win prizes.

Public Relations and Community Awareness

The Library continues to donate baskets of books to community events. Baskets were donated for the upcoming Chamber of Commerce auction, and a tote bag of books was donated to a Cambridge House event.

Maryville Elementary

As part of our ongoing public relations campaign to remind the community about the library and what we offer them, the library is sponsoring a presentation by Juggling Jeff at the Maryville Elementary School.

Summer Reading

Plans for Summer Reading are in place. We will again rent the Village Community Center for Summer Reading programs.

Tenth Anniversary of the Maryville Community Library: June 2006

Planning for the Summer Reading Program continues. Celebration of the library's 10th birthday will be included in the summer reading program. Staff members have been researching what has worked well at other libraries commemorating significant milestones.

The library has new tote bags to sell beginning in May that have "Established in 2006" under the library logo.

The library staff will also have shirts that celebrate the library's tenth birthday.

The library will have a banner, a giant card, and new magnets and bookmarks.

Gale Courses — a new electronic resource for library patrons

Look through Gale Courses. You might the perfect class for you.

Gale Courses offers a wide range of highly interactive, instructor led courses that you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month.

These courses can be accessed through the library's web page. Click on Databases and the Gale Courses to get started. <http://www.maryville.lib.il.us/>
There are a lot of courses to choose from; look them over.

Other Electronic Resources for Library Patrons

The funding for these electronic resources was generously donated by the Friends of the Library.

Overdrive – Downloadable books and audio books

Heritage Quest – genealogy data base

EBSCO database package including Consumer Reports, Consumer Health Information, Legal Reference Center, MasterFile of complete text magazine articles, Science Reference Center, Novelist Plus and Novelist K-8 Plus.

Check out the Library's web page: <http://www.maryville.lib.il.us/>

Wowbrary Wowbrary is an email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up for the biweekly newsletter at the Wowbrary logo on the library's webpage:
www.maryville.lib.il.us

Collection Development: 41 items were added in February

Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: maryville.lib.il.us. **They are also included in the news release emails that Sandy sends you. Invite a friend.**

April 10 - 16		National Library Week
4/8	2:00	LARC II will discuss 17 Carnations: The Royals, the Nazis, and the Biggest Cover-Up in History by Andrew Morton
4/23	2:00	Teens @ the Library will discuss Fangirl by Rainbow Rowell
4/29	1:00	LARC will discuss The Most of Nora Ephron by Nora Ephron
Library Time		
At Cambridge House		Wednesdays 2:00
Children's Storytime		Saturdays 10:30 - 11:30
Preschool Storytime		Tuesdays 10:30 - 11:30

There was a motion by Linda Mauck and a second by Diane Evans to accept the Library Director's report. Motion carried.

B. Personnel Committee Report

Kathy Kunz reported that forms for the Library Director's Review had been sent to Personnel Committee members.

C. President's Report

Marylee Kicielinski told the Board about her recent visit to the Fairmont City Library.

VI. New Business

A. Review Annual Responsibility List

The Board reviewed the Annual Responsibility list and noted upcoming obligations.

B. Discussion regarding a tax levy increase (amount to be determined) and a bond referendum (amount to be determined) to be requested by the Maryville Community Library District of the registered voters in the Consolidated Election on April 4th, 2017. Roll Call/Vote to approve that a tax levy increase request and a bond approval referendum be placed on the April 4th, 2017 ballot for approval by the Maryville Community Library District registered voters at the referendum. (All paper work needs to be at Madison County by 12/1/16)

The Board discussed placing a tax levy increase request and a bond approval referendum on the ballot for the April 2017 Consolidated Election. No vote was taken pending discussion with Phil Lenzini, the Library's attorney.

C. Approval to determine and document all of the steps required to cause these items to be placed on the ballot. Roll Call/Vote

Tabled for further discussion.

D. Appoint a BOT officer that will accept the initial responsibility to explore the legal aspects of a bond levy and a tax levy increase referendum and document all of the necessary procedures to follow for a successful outcome. Roll Call/Vote

Marylee Kicielinski made a motion, seconded by Roger Shoup, to appoint Laure Willmann as the Board's liaison to the Library's attorney, Phil Lenzini, in the matter of the preparing a tax levy and bond referendum for the April 2017 ballot. Roll call:

AYES: Barz, Evans, Kicielinski, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: None

E. Discussion regarding action items required for issuance of bonds and a tax levy increase

Tabled for further discussion.

F. Determine if we want one question on the ballot that asks for a levy increase and bond approval, or two questions (one question for levy increase and one question for bond approval)

Tabled pending discussion with Phil Lenzini.

VII. Other Business

A. Maryville Library Expansion Discussion

1. Discussion of any progress regarding potential building sites for new library

The Board discussed progress on the contract to purchase a building site for a new library. Roger Shoup reported on potential sites.

VIII. Unfinished Business

There was no unfinished business.

IX. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, May 17, 2016 at 7 p.m.

X. Adjournment

There was a motion by Linda Mauck and a second by Laure Willmann to adjourn the meeting. Motion passed and the meeting adjourned at 8:21 p.m.