

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
JULY 21, 2015**

I. Call to Order - Pledge of Allegiance - Roll Call

Vice President Kathy Kunz called the meeting to order at 7:02 p.m.

<u>Members Present</u>	<u>Members Absent</u>	<u>Guests</u>
Kathy Kunz – Vice President Linda Mauck – Treasurer Toni Barz – Secretary Diane Evans Roger Shoup Laure Willmann	Marylee Kicielinski – President	Peggy Pick – Library Director

II. Public Comment

There was no public comment.

III. Approval of Regular June BOT Meeting Minutes and Closed Session Meeting Minutes

There was a motion by Linda Mauck and a second by Roger Shoup to accept the June 9, 2015 meeting minutes as presented. The motion was passed and the minutes will be placed on file at the library.

There was a motion by Laure Willmann and a second by Roger Shoup to accept the Closed Session Meeting Minutes of June 9, 2015. Roll call:

AYES: Barz, Evans, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Kicielinski ABSTAIN: None

IV. Approval of June 2015 Financial Reports

A. Approve Financial Reports/Vote

There was a motion by Kathy Kunz and a second by Laure Willmann to accept the June 2015 financial reports. Roll call:

AYES: Barz, Evans, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Kicielinski ABSTAIN: None

B. Discuss Special Taxes Carry Over

Board Secretary Linda Mauck explained that unused funds from the Library's Special Reserve Fund may be carried over to the next year. These funds may only be spent on library maintenance.

C. Discuss/Vote 2015/2016 Combined Annual Budget

There was a motion by Roger Shoup and a second by Toni Barz to approve the 2015-2016 Combined Annual Budget as presented. Roll call:

AYES: Barz, Evans, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Kicielinski ABSTAIN: None

D. Discuss/Vote on Ordinance No. 2015-2016-001, Combined Annual Budget and Appropriation Ordinance of the Library District for the Fiscal Year Commencing on July 1, 2016 and Closing on June 30, 2017

There was a motion by Roger Shoup, seconded by Toni Barz, to accept Ordinance No. 2015-2016-001, Combined Annual Budget and Appropriation Ordinance of the Library District for the Fiscal Year Commencing on July 1, 2016 and Closing on June 30, 2017. Roll call:

AYES: Barz, Evans, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Kicielinski ABSTAIN: None

E. After Vote on B & A Ordinance for FY 2016-2017, Vote on 2016-2017 Budget That Reflects the Estimated Carry Over from 2015-2016

There was a motion by Laure Willman, with a second by Diane Evans, to approve the proposed 2016-2017 budget. Roll call:

AYES: Barz, Evans, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Kicielinski ABSTAIN: None

F. Vote on Library District Resolution for Library Tax Levy

There was a motion by Toni Barz, seconded by Diane Evans, to accept the Maryville Community Library Resolution for Library Tax Levy. Roll call:

AYES: Barz, Evans, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Kicielinski ABSTAIN: None

G. Vote on Ordinance No. 2015-2016-002, An Ordinance to Levy and Assess a Tax for Maryville Community Library District of the County of Madison, State of Illinois, for the Fiscal Year Beginning July 1, 2016 and Ending June 30, 2017

There was a motion by Roger Shoup, with a second by Laure Willmann, to accept Ordinance No. 2015-2016-002, An Ordinance to Levy and Assess a Tax for Maryville Community Library District of the County of Madison, State of Illinois, for the Fiscal Year Beginning July 1, 2016 and Ending June 30, 2017. Roll call:

AYES: Barz, Evans, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Kicielinski ABSTAIN: None

H. Discuss Audit

Linda Mauck reported that the Library's annual audit is not yet complete.

I. Discuss Truth in Taxation Hearing Notice. Truth in Taxation Hearing will be held on August 11, 2016 at 6:30 p.m.

Linda Mauck explained that the Truth in Taxation Hearing Notice will be published in the Troy Times Tribune. The Truth in Taxation hearing will be held at 6:30 p.m. on August 11, 2016.

V. Reports

A. Library Director's Report

Thank you very much to Roger Shoup for the beautiful flowers in front of the library and around the library's sign. They receive many compliments.

Summer Reading Program

The 2015 theme is “Read to the Rhythm.”

There were 135 children registered for Maryville Community Library’s 2015 summer reading program. Completed reading logs are still being accepted from both the Children’s and Teens’ reading programs. The adult bingo summer reading program also garnered a lot of interest and participation.

The Maryville Library purchased a small ad on the Maryville Police Department calendar that is distributed to area businesses. This ad is similar to the one that appears in the Chamber of Commerce’s quarterly publication, **The Resource**.

Area Directors

In June Metro East Library Directors met at the Edwardsville offices of the Illinois Heartland Library System. Discussion included maintenance levies and an update on the “secret shopper” program in which library staff visit other libraries to observe customer service, signage, etc.

The directors will meet in Belleville’s newly remodeled library in July. Topics of discussion will include 3M and Overdrive eBooks.

Cataloging Buddies

Maryville Library has joined the cataloging buddy program within the Illinois Heartland Library System. As new libraries join the SHARE system software platform (Polaris) they need assistance in barcoding their items. Existing libraries with staff who are trained to perform these duties will assist staff at the new libraries as they learn how to barcode and enter their items into the software system. Assisting “buddy” libraries will receive a \$300 credit on their annual SHARE member fees for providing this service.

Check out the Library’s web page: <http://www.maryville.lib.il.us/>

Wowbrary Wowbrary is an email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up for the biweekly newsletter at the Wowbrary logo on the library’s webpage: www.maryville.lib.il.us .

Collection Development: 42 items were added in June

Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: maryville.lib.il.us. **They are also included in the news release emails that Sandy sends you. Invite a friend.**

7/10	2:00	LARC II will discuss The Cello Suites: J. S. Bach, Pablo Casals, and the Search for a Baroque Masterpiece by Eric Soblin
7/31	1:00	LARC (Ladies Adult Reading Club) will discuss The Women: A Novel by T. C. Boyle
7/18	2:00	Teens @ the Library will discuss The Beginning of Everything by Robyn Schneider
Children's Storytime	Saturdays 10:30 - 11:30	
Preschool Storytime	Will resume in the fall	

There was a motion by Linda Mauck and a second by Laure Willmann to accept the Library Director's report as presented. Motion carried.

B. Personnel Committee Report

There was no report from the Personnel Committee.

C. President's Report

There was no report from the President.

VI. New Business

A. Review Annual Responsibility List.

Board members reviewed the Annual Responsibility List and noted upcoming obligations.

VII. Other Business

A. Maryville Library Property Search Committee Report Discussion/Vote

1. Discuss/vote on progress regarding purchase and testing of potential building sites for new library.

Roger Shoup reported that the property is marked and that soil test drilling will begin on July 22.

VIII. Unfinished Business

Library Director Peggy Pick announced that the Per Capita Grant paperwork will be received in September, later than usual, this year.

IX. Next Board of Trustees Meeting

The next meeting will be Tuesday, August 11, 2015 at 7:00 p.m. The Truth in Taxation Hearing will be held at 6:30 p.m. on Tuesday August 11, 2015.

X. Adjournment

There was a motion by Linda Mauck and a second by Diane Evans to adjourn the meeting. Motion passed and the meeting adjourned at 7:36 p.m.