

**MARYVILLE COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
JANUARY 13, 2015**

I. Pledge of Allegiance – Roll Call

Vice President Kathy Kunz called the meeting to order at 7:05 p.m.

<u>Members Present</u>	<u>Members Absent</u>	<u>Guests</u>
Kathy Kunz – Vice President	Marylee Kicielinski – President	Peggy Pick – Library Director
Linda Mauck – Treasurer		Donna Kocot
Toni Barz – Secretary		Diane Semanisin
Diane Evans		Joe Semanisin
Roger Shoup		
Laure Willmann		

II. Public Comment

Madison County Board member Joe Semanisin shared information he gathered recently at a meeting with a representative from the U.S Department of Agriculture on long term, low interest loans for libraries.

III. Approval of November 2014 MCLD BOT Meeting Minutes

There was a motion by Diane Evans and a second by Roger Shoup to accept the November 2014 meeting minutes. The motion was passed and the minutes will be placed on file at the library.

IV. Approval of November and December 2014 Financial Reports/Vote

A. Approve Financial Reports/Vote

There was a motion by Toni Barz and a second by Roger Shoup to accept the November 2014 financial reports. Roll call:

AYES: Barz, Evans, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Kicielinski

There was a motion by Roger Shoup and a second by Laure Willmann to accept the December 2014 financial reports. Roll call:

AYES: Barz, Evans, Kunz, Mauck, Shoup, Willmann

NAYS: None ABSENT: Kicielinski

B. Status of closing various library financial accounts and moving them to FCB.

Linda Mauck reported that the Library's accounts at Shell Credit Union and Region's Bank have been closed. The Library's accounts are now at First Collinsville Bank.

V. Reports

A. Library Director's Report/Vote

1. Library non-smoking policy including electronic cigarettes. Discussion/vote.

Peggy Pick will formulate a non-smoking policy to include electronic cigarettes for the Library. The Board of Trustees will vote to adopt the policy at the February meeting.

2. Library Director's Report

Food for Fines in December and January

The library will continue the Food for Fines program through the month of January, allowing patrons to bring in food items to pay fines. One food item equals one dollar in overdue fines. All the food will be donated to the Maryville Outreach Center/Food Pantry in February. This year we consulted the food pantry for a list of preferred items. They requested no canned vegetables and no expired items.

Fall into Reading Program held during November was a success.

One hundred ninety-three patrons participated in this month-long program that generated a lot of patron interest. We will have a similar event in early spring.

Summer Reading Program

Library staff are beginning to plan for the 2015 Summer Reading Program “**Read with the Rhythm.**” During the next few weeks, staff members will attend the Performers’ Showcase and start scheduling activities for the summer program.

Thank you to the Friends of the Library for funding a subscription to a collection of data bases which can be accessed by selecting **Online Resources** just below the Help button on the library’s web page. (www.maryville.lib.il.us) The collection includes:

Consumer Health Complete

Informing Patients on Important Health Related Topics to Foster an Understanding of Health.

Consumer Reports

Consumer Reports is the largest, most trusted independent product testing organization in the world.

Legal Information Reference Center

Providing exclusive online full text for many of the top consumer legal reference books, Legal Information Reference Center contains hundreds of full-text publications and thousands of legal forms, with more content being added on a regular basis.

MasterFILE

MasterFILE Premier provides full text for magazines, reference books, and primary source documents. This database also provides an Image Collection containing photos, maps & flags.

Science Reference Center

This comprehensive research database provides easy access to a wealth of full-text, science-oriented content.

The Friends of the Library also provided funding for the library’s annual **Overdrive** subscription for downloadable books and audio books, and for **Heritage Quest**, a genealogy data base. Thank you to the Friends of the Library for providing these resources for library patrons.

Electronic cigarettes

The library's smoke free policy needs to be amended to include electronic cigarettes (e-cig or e-cigarettes), personal vaporizers (PV) or electronic nicotine delivery systems (ENDS).

New web page platform – Andrew is in the process of building a new webpage because Plinkit, the current web page platform is being discontinued by the Illinois Heartland Library System. He will use Word Press since that web software should not be difficult for library staff to update.

Wowbrary

Wowbrary is an email newsletter that keeps patrons informed about new items and upcoming events happening at the Maryville Community Library. Sign up for the biweekly newsletter at the Wowbrary logo on the library's webpage:
www.maryville.lib.il.us .

eBooks Available in Two Formats for Library Cardholders

Adobe EPUB eBooks are digital versions of print books that you can check out at www.maryville.lib.il.us. Click on the gray **OverDrive** icon and login with your library card number. Download and read Adobe EPUB eBooks on your Windows® or Mac® computer using Adobe Digital Editions and on supported Android, Apple, and BlackBerry devices.

3M e-books are available to download from our SHARE (on-line) catalog. Log in to “My Account” and do a keyword search for “**3M**” and limit the format to “**e-books**” to see all available titles.

Collection Development: 55 items were added in November and
38 items were added in December

Patron Statistics – attached.

Library Programs and Activities – These can be found on the library website: maryville.lib.il.us. **They are also included in the news release emails that Sandy sends you. Invite a friend.**

1/9	2:00	LARC II will discuss A Christmas Carol by Charles Dickens
1/17	2:00	Teens @ the Library will discuss Stupid Fast by Geoff Herbach
1/30	1:00	LARC (Ladies Adult Reading Club) will discuss The Light Between Oceans: A Novel by M. L. Stedman

Children's Storytime Saturdays 10:30 - 11:30

Preschool Storytime Resumes the week of January 12
Two sessions weekly
Tuesdays 10:30 - 11:30 Thursdays 11:00 - Noon

There was a motion by Linda Mauck and a second by Toni Barz to accept the Library Director's report. Motion carried.

B. Personnel Committee Report

1. Discussion of staff sick leave, vacation, and paid holiday policies

Discussion tabled until the Personnel Committee reviews the Employee Handbook.

C. President's Report

No report.

V. New Business

A. Review Annual Responsibility List

The Board reviewed upcoming tasks.

VII. Other Business

A. Maryville Library Expansion Discussion

1. Discussion of any progress regarding potential building sites for a new library.

No progress to report.

VIII. Unfinished Business

No unfinished business.

IX. Next Board of Trustees Meeting

The next meeting will be held on Tuesday, February 10, 2015 at 7 p.m.

X. Adjournment

There was a motion by Diane Evans and a second by Linda Mauck to adjourn the meeting. Motion passed and the meeting adjourned at 8:23 p.m.